



## St Joseph's Catholic Primary School

### **In-Year Applications**

An application can be made for a place for a child at any time outside the admission round and the child will be admitted by the school governors where there are available places. Enquiries may be made at the school office but application must be made by via the transfer form available on the Wirral Council website at [www.wirral.gov.uk/schooladmissions](http://www.wirral.gov.uk/schooladmissions) or by calling 0151 606 2020 during office hours.

Where there are places available but more applications than places, the published oversubscription criteria (see below), as set out above in this 2021-2022 admissions policy, will be applied.

If there are no places available, the child will be added to the waiting list. You will be advised of the outcome of your application in writing as soon as possible.. Applicants must be informed of the outcome of their application within 15 school days of receipt, but the aim is to notify applicants of the outcome of their application within 10 school days of receipt.

You have the right of appeal to an independent appeal panel. If you have any questions in relation to in-year admissions please contact **Wirral Council website at [www.wirral.gov.uk/schooladmissions](http://www.wirral.gov.uk/schooladmissions) or by calling 0151 606 2020 during office hours.**

### **Oversubscription Criteria**

Where there are more applications for places than the number of places available, places will be offered according to the following order of priority.

1. Baptised Catholic looked after and previously looked after children. (see notes 2&3)
2. Looked after and previously looked after children. (see notes 2)
3. Catholic children who are resident in the parish of St Joseph's, Wallasey (see notes 3, 7 & 8)
4. Other Catholic children. (see note 3)
5. Any other children. Within each of the categories listed above, the following provisions will be applied in the following order.

This is for admission to the school at the start of the school year in September and not for applications made in-year

- (i) The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category so that the application will be placed at the top of the category in which the application is made after children in (1) above (see note 4).
- (ii) (ii) The children of staff will be given increased priority within each category so that the application will be placed at the top of the category in which the application is made after children in (1) above (see note 6).

### **Tie Break**

Priority will be given to children living closest to the school determined by the shortest distance. Distances are calculated [on the basis of a straight-line measurement between the front door of the child's home address (including the community entrance to flats) and the main entrance of the school] [using the local authority's computerised measuring system on the following basis. In the event of distances being the same for two or more children where this would determine the last place to be allocated, random allocation will be carried out and supervised by a person independent of the school. All the names will be entered into a hat and the required number of names will be drawn out.